

Coordinator of Children's & Family Ministry
Auburn United Methodist Church
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Auburn, MI 48611
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Job Description: The **Coordinator of Children's & Family Ministry** is responsible for building and maintaining a program that is geared toward children, youth, and young families by recruiting, training, and deploying others into ministry.

- Gather a team to assess the needs of the community related to children, youth, and young families.
- Integrate this ministry into the life of the whole church.
- Develop a strategy for this outreach and bridge-building event each month. Bridge-building events might include block parties, movie nights, parents' night out, and back pack ministry to students.
- Recruit, train and resource the Faith Builders Team and volunteers to provide quality faith formation experiences for children and support the youth ministry leaders as needed.
- Seek training opportunities to gain skill and understand trends in order to build and maintain a growing program for young families
- Collaborate with groups and align ministry programs with the mission, vision and core values of Auburn UMC that results in annual growth.
- Supervise childcare staff.
- Coordinate children's sermons.
- Responsible for Safe Sanctuaries policy and practice.
- And other duties as new needs arise.

Experience and Skills Required:

- Be at least 18 years of age
- Be a follower of Christ
- Be a self-started and initiator.
- Experience with children, youth and young families preferred.
- Ability to assess community needs through on-line tools and other means.
- Positive passion for the work of the church in the community.
- Passion for children's ministry.
- Team player.
- Organizational and administrative skills.
- Effective communicator in public and interpersonally.
- Creativity.

Salary and hours:

- \$15.00 per hours
- 20 hours per week, flexible schedule.

Updated September 12, 2017